

Director of State Partnerships – Immediate Opening

GENERAL POSITION SUMMARY: The Director of State Partnerships is a full-time position that supports the activities of the Partnership for 21st Century Skills, a leading national non-profit education advocacy organization, and serves two main roles: 1) provides support and advises states that are currently implementing 21st century skills within their state, and 2) assists in the recruitment of additional states to adopt the Framework for 21st Century Learning. This position reports to the National Director and is responsible for various high level project management and coordination functions.

RESPONSIBILITIES:

- Serve as the main point of contact for partner states (currently 9);
- Advise and offer feedback on state initiatives;
- Monitor, modify and update the individualized state plans annually;
- Support new states in the application process;
- Make site visits as needed to states;
- Provide leadership and direction in moving the mission of the organization forward;
- Staff the State Leadership Committee meetings;
- Plan, coordinate and direct the annual best practices event for partner states;
- Communicate and promote the progress within the states in coordination with the PR team;
- Coordinate projects with other P21 committees, the board of directors, outside agencies and states;
- Support the director as needed.

REQUIRED QUALIFICATIONS:

- Bachelor's degree
- High level proficiency in project management
- Excellent communications skills
- Experience in conference planning
- Strong knowledge of K-12 education

DESIRED QUALIFICATIONS:

- Master's degree
- Experience working with state departments of education, state governments, education associations
- Experience as a certified teacher and/or school administrator

MUST BE ABLE TO:

- Problem solve - creatively and effectively;
- Respond appropriately to politically sensitive challenges;
- Remain flexible in a fast-paced work environment;
- Self-direct and self-motivate;
- Effectively use office equipment and other technologies;
- Communicate professionally, both written and oral;
- Effectively organize, motivate and lead others to achieve goals;
- Maintain confidentiality and exhibit sound judgment;
- Travel out of state for site visits and board meetings.

Company: e-Luminate Group

Web Sites: www.eluminategroup.com / www.21stcenturyskills.org

Location: Tucson, AZ/Washington, DC preferred

Available: Start date in mid-September

Pay: DOE, plus benefits

To Apply: Please send cover letter with salary requirements, resume and references to:
eschmidt@eluminategroup.com by August 1st.